**Invitation Letter**

March 14, 2019

Dear Honorable Consul:

We would like to formally invite \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name) of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (company name) to visit the United States to participate in the **11th International ISO/IEC 15118 Meeting and/or Testing Symposium (*www.testing-symposium.net*)** in Reston, VA from **May 13th to 17th, 2019**. His/her information is as follows:

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Gender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Passport No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Nationality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

The reason of the visit is about **Interoperability & Conformance Testing Event for the Combined Charging System** and **several business conferences** to be held in Reston, VA.

The itinerary is detailed as follow:

* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_ Arrival in The United States
* 13th to 15th of May 2019 ISO15118 Meeting
* 15th to 16th May 2019 The 3rd North American CharIN Conference and CCS (ISO/IEC 15118) Interop Event
* 16th to 17th of May 2019 Testing Symposium
* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Departure from The United States

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name) will be responsible to cover all of his/her own travel and other support expenses during his/her trip, including round trip airline tickets, insurance and related costs. Hubject, Inc., respectfully requests \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name) to be granted a business visa. We would be happy to provide any further information that may be required in order to enable \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name) to obtain a visa to visit the United States for these events.

Thank you,

**Barton Sidles**

Director of Corporate and Business Development

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